

## ADDENDUM 3, QUESTIONS and ANSWERS

Date: January 9, 2017

To: All Bidders

From: Chris Kliment, Buyer  
Nebraska Department of Correctional Services

RE: Addendum for Request for Proposal Number 87653-O3  
to be opened January 19, 2017 at 2:00 p.m. Central Time

### Questions and Answers

Following are the questions submitted and answers provided for the above mentioned Request for Proposal. The questions and answers are to be considered as part of the Request for Proposal. It is the Bidder's responsibility to check the State Purchasing Bureau website for all addenda or amendments.

<u>Question Number</u>	<u>RFP Section Reference</u>	<u>RFP Page Number</u>	<u>Question</u>	<u>State Response</u>
1.		Cover Page	On the cover page (Scope of Service), there are multiple references to "a public website" where current State of Nebraska contractual information and non-proprietary RFP bid responses are posted for public viewing, per Neb. Rev. Stat. 84-602.02. Can you please provide the URL for this public website which houses all current contractual documents and bidder responses for State contracts?	Listed in the RFP #3 of Cover Page
2.		4	There is a statement saying the Technical and Cost Proposals should be packaged separately. Is it acceptable to include the Technical and Cost Proposals within the same hardcopy binder, but clearly separated by named tabs noting Technical vs. Cost sections? Or, would you prefer two entirely separate binders for the Technical and Cost Proposals?	Separately
3.		28 (B.2)	"Contractor will provide a menu listing of industry standard services with applicable cost and bullet point ROI as options for NDCS to consider using." Can you provide further clarification of how this requirement relates to the invoice processing administration requested within this RFP?	Identify what kind of standard service do you offer your existing customer base.
4.		29 (D. 3 <sup>rd</sup> bullet)	"Contractor will identify provider payment terms with their bid proposal". Can you please clarify what is being requested by "provider payment terms"?	What the timeframe is in which the 3 <sup>rd</sup> Party provider pays their providers.
5.		31	Based on prior RFPs received from the State, it appears there may be a mislabeled bullet on page 31. Is it	Yes

			acceptable if our response changes the bullet on PROPOSAL INSTRUCTIONS from "7." to "V."?	
6.		FORM B	Will the NDCS accept a billing method other than a fee Per Claim method? If so, can you please confirm if you'll accept a percentage of paid claims method or a Per Member (Inmate) Per Month fee basis?	No
7.		FORM B	: If you require that bidders only offer a proposal based on a dollar amount per claim, can you please provide your definition of a "claim" for purposes of this RFP response (initial handling? adjustments? refunds? etc.) so that all bidders are proposing fees using the same definition?	Service provided Per inmate, per occurrence.
8.			It does not appear you are requiring an electronic copy of bids on thumb drive/CD with bidders' initial responses. Can you please confirm?	Thumb drive not mandatory, but may be submitted. One Original and three (3) copies.

This addendum will become part of the proposal and should be acknowledged with the Request for Proposal.